

**Village of Makanda**  
**P.O Box 99**  
**Makanda, Illinois 62958**

**Board Minutes**

**May 7, 2019**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER:** Regular meeting of the Board of Trustees was called to order at 7:00 p.m. by President Tina Shingleton.

**ROLL CALL:** Clerk called the roll of the Village Board: Trustees Allen, Wolff, Brouillette, Ross, and Dalton were present. Trustee Hilliard was absent. Clerk swore in newly reelected Trustees: Travis Brouillette, and Robert Wolff. Clerk called the roll of the new Board. Trustees Allen, Wolff, Brouillette, Ross and Dalton were present. Trustee Hilliard was absent. He will be sworn in next month.

**APPROVAL OF MINUTES:** President asked for a motion to approve the minutes of the last meeting. Trustee Ross made a motion to accept the minutes. It was seconded by Trustee Dalton. Voice vote. All members present at roll call voted yes. Motion carried.

**CITIZEN'S HEARING:** No guests.

**PETITIONS & COMMUNICATIONS:** President advised Board that we now have on hand two (2) 2018 Illinois Municipal Handbooks, one (1) Newly Elected Officials Handbook, and one (1) Conflict of Interests manual.

A letter was received from Ameren advising they will begin forwarding our monthly electric delivery charges to our supplier (AEP Energy) and they will then bill us for our electricity supply and Ameren electric delivery charges in a single bill. President has contacted Courtney Finigan to check with AEP Energy about participating in their net metering program

A safety recall for the Drag Link on the Dodge Ram has been received. This recall letter was given to Trustee Allen to contact the dealership and resolve the issue.

## **CLERK:**

**TRUSTEES:** Trustee Brouillette contacted Trustee Allen with contact information for Kent Ingram from Frontier (618) 317-3706. Trustee Allen met with Kent for several hours to show Kent and discuss the ongoing problem with Frontiers lines that are just laid on top of the Village ditches or not buried properly. Kent agreed this was a problem not easily solved and recommended that someone from the Village call each time there is a problem. Trustee Allen showed him the problem areas on Church Street due to the upcoming renovations. Kent said that he would get with a Frontier engineer to figure out how to correct the problem on Church Street. Trustee Allen reported that after the annual Street and Road inspection, he, Randy and Dan came back to inspect the drainage situation at the Renaissance House. They crawled into the drain and discovered that the wall is made from stones and some have fallen into the drain and has plugged it up. Street and Road will clean out the drain and put a new culvert in front of the old stone wall. President spoke with legal counsel regarding replacement of culvert on Baptist Hill and closure of the parking lot entrance from Baptist Hill. The Village has authority to barricade/close entrance if there is a safety issue. President also spoke with Kyle Kinser who is acting caretaker of the Renaissance House for the family and explained what repairs needed to be done. He will pass the information on to the family and agreed regarding closure of the parking lot entrance. The entrance from Lower Cobden Road will need to be used until repairs have been made. Trustee Allen and Dan Walker were advised to proceed.

Trustee Ross reported that she will take a blind from the Community Center to Lowe's so they can measure it. She reported that the weeds need to be mowed by the picnic tables at the Community Center. Trustee Dalton reported that she had called Shelton's and was told that they do not do towing on roads. Trustee Dalton will continue to call Express towing to find out if they do road towing, or just parking lots.

## **FISCAL MATTERS:**

**A. Treasurer's Report:** Treasurer presented the monthly budget report.

**B. Bills Payable:** Treasurer presented the list of the bills payable.

President asked for motion to accept the Treasurer's report and pay the bills. Trustee Wolff made a motion to accept the Treasurer's report and pay the bills. It was seconded by Trustee Ross. Voice vote. All present at roll call voted yes. Motion carried.

## **REPORTS OF STANDING COMMITTEES:**

### **A. Finance Committee:**

### **B. Ordinance Committee:**

**C. Street & Road Committee:** President has updated advertisement for bid of work to be done on Church St. Need approval from the Board to post advertisement. President asked who should be named in the ad to answer questions regarding the work to be done. Trustee Allen stated that Dan should be the one to answer questions regarding the work to be done, or himself. President will make the suggested changes and submit the bid ad for publication by May 10<sup>th</sup>. Plan to review bids at the June meeting. President distributed copies of draft of the annual Street and Road report. Board reviewed. The roads that will be oil and chipped on this year are portions of Poplar Camp, Hagler Lane, and East McGuire Rd. Trustee Wolff made a motion to approve the Street and Road recommendations. It was seconded by Trustee Allen. Voice vote. All present at roll call voted yes. Motion carried.

### **D. Subdivision Committee:**

### **E. Insurance Committee:**

## **REPORTS OF SPECIAL COMMITTEES:**

### **A. Emergency Disaster Committee:**

### **B. Special Events Committee:**

## **ORDINANCES & RESOLUTIONS:**

## **EXECUTIVE SESSION:**

**UNFINISHED/OLD BUSINESS:** Village website is now updated. President sent an email to everyone earlier asking them to look at to see what they think. Clerk and President need to familiarize themselves to make updates to the site.

President spoke with legal counsel by phone on April 22 and was advised process has begun for an order authorizing action to be taken after at least 15 days' written notice to property owners and lienholders.

President spoke with legal counsel by phone on April 22 regarding Buncombe Water. Legal counsel received a letter siting information stated in our Village

Ordinance No. 53 and a Court ruling and again requesting payment of \$10,905.44. A second letter will be sent confirming the Village Board feels their offer is fair.

Easter Egg Hunt was well attended and successful.

**NEW BUSINESS:** The enclosed outdoor bulletin board at the Village Hall has been not staying closed, and it is not in very good shape. Posted documents have blown away. President will look at Staples and Sam's for a possible replacement.

**ANNOUNCEMENTS:**

**ADJOURNMENT:** President asked for a motion to adjourn the meeting. Motion was made by Trustee Ross and seconded by Trustee Dalton. Meeting was adjourned at 7:48 p.m.

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**Leslie Yambert, Village Clerk**

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**Tina Shingleton, President**