

**Village of Makanda**  
**P.O Box 99**  
**Makanda, Illinois 62958**

**Board Minutes**

**January 4, 2022**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER:** Regular meeting of the Board of Trustees was called to order at 7:00 p.m. by President Tina Shingleton.

**ROLL CALL:** Clerk called the roll of the Village Board: Trustees Allen, Dalton, Hilliard, Pitcher, Ross, and Wolff were present.

**APPROVAL OF MINUTES:** President asked for a motion to approve the minutes from the last meeting. Trustee Wolff made a motion to accept the minutes. It was seconded by Trustee Ross. Voice vote. All members present at roll call voted yes. Motion carried.

**CITIZEN'S HEARING:** Jamie Hagy-Folyer and Eric Wagner were in attendance. Eric reported that at his property on Lower Cobden Road, the lid from the water meter is missing, exposing a large hole and to be careful in that area. Trustee Ross stated that they should call Buncombe Water District.

**PETITIONS AND COMMUNICATIONS:**

President provided updated pages to everyone for their Village Handbook and noted date change for the Finance Committee Meeting from February 10 to February 12.

President advised that Christmas cards were received from Asaturian, Eaton, and Associates; Village legal counsel, and Round Table Design (bridge inspection company).

President received a phone call from Fletcher Pride who is working with an organization who applied for a broadcast application for a radio station in the Makanda area. Per FCC guidelines, the inspection report file is required to be kept in the local municipality office should anyone need to review. He did not know the exact location in Makanda of the tower and advised it did not matter if it was in the

Village or Township. The file was received and upon review it looks like the location might be on Water Valley Road. President has placed the file at the Village Hall. Contact information for Mr. Pride is in the file if needed.

President was invited by Makanda Township Supervisor, Sara Lipe, to attend a meeting on December 14 regarding the Makanda Community Wildfire Protection Plan. Makanda Township works with the US Forest Service to help reduce the risk and minimize harm from wildfires and works with individual property owners to reduce the risk of wildfire on their properties, partners with other agencies to address potential hazards from wildfires and conducts education outreach to interested community groups. On December 21, Village President, Makanda Township Supervisor, David Allen and Jesse Riechman who work with the Makanda CWPP, checked the downtown area to assess the potential for controlled burns. The area between Baggett Lane and Crackers Neck, depending on weather conditions, could potentially be a fire hazard due to brush and abandoned structures. It was suggested there be a community meeting for input from residents in the Village. President was also asked to provide David and Jesse with a list of Village roads that need widened and/or strengthened.

**CLERK:**

**TRUSTEES:** Trustee Hilliard reported that Misty Meadows had too much gravel on it from recent oil and chipping, causing a washboard effect. Residents complained about the situation. Village Street and Road Crew has corrected the problem. Trustee Wolff reported that a tree had fallen across Makanda Road Extension/West, and he cut up and moved it off the road. Trustee Wolff reported that he has been asked by Makanda Township, due to his extensive experience in working with Roberts Rules of Order, to come and speak to their Board about how to follow Roberts Rules of Order. Trustee Wolff will be working with the Township, on this matter. Trustee Allen recommended that due to the problems with the road work done on Misty Meadows, the Village should get several bids for the Village road work and find someone who can do a better job than what was done this past year, by Illini and possibly do earlier in the year. Trustee Allen said that he would move the abandoned gas tank on Crackers Neck, it is a hazard. Trustee Ross reported that she had call Ameren regarding the tree next to the transformer on Crackers Neck. Trustee Ross was told that Ameren could only trim the tree branches, which they had already done. The Village would be responsible for cutting the trees down.

## **FISCAL MATTERS:**

**A. Treasurer's Report:** Treasurer presented the Treasurer's Report

**B. Bills Payable:** Treasurer presented the Bills Payable

President asked for a motion to accept the Treasurer's Report and pay the bills. Trustee Wolff made a motion to accept the Treasurer's Report and pay the bills. It was seconded by Trustee Dalton. Voice vote. All present at roll call voted yes. Motion carried.

Treasurer had been watching local interest rates and will transfer \$75,000.00 into an existing Village liquid CD with the highest rate, per previous approval by the Board. It will be for an eighteen-month term.

## **REPORTS OF STANDING COMMITTEES:**

**A. Finance Committee**

**B. Ordinance Committee:**

**C. Street & Road Committee:** President spoke with Jackson County Engineer, Mitch Burdick, regarding bridge on McGuire Road. He will be checking Crackers Neck bridge and will also look at bridge on McGuire Road to see if an inspection is required. Only bridges 20 ft. or longer requires County inspection. All other bridges are the responsibility of the municipality.

Correspondence was received from Crystal Evrard of Frontier inquiring if the Village requires any permits or fees to bore utility drops. They will be replacing a drop from their pedestal at 100 Hartline Road under Hartline Road along the west side of Hartline Rd. heading north for approximately 1300 ft. to the driveway of 333 Hartline Rd. President advised no permits or fees are required. President recommended passing an Ordinance requiring all utility companies complete a permit that includes installation requirements and permit fee. The initial request, with installation information, was submitted to Makanda Township. Frontier was advised work was being done in the Village.

Trustee Ross stated that after this past heavy rain the ditches on Heern Street and Baptist Hill need to be cleaned out. Trustee Dalton reported that the ditches on Church Street across from her house also need to be cleaned out. Trustee Wolff suggested that the Street and Road Crew should be given some guidance as to how often they should clean out the ditches during a given time period.

**D. Subdivision Committee:**

**E. Insurance Committee:**

**REPORTS OF SPECIAL COMMITTEES:**

**A. Emergency Disaster Committee:**

**B. Special Events Committee:**

**ORDINANCES & RESOLUTIONS:**

**EXECUTIVE SESSION:**

**UNFINISHED/OLD BUSINESS:**

A letter has been written by Village legal counsel and was sent today, January 4, 2022, to Stone Creek HOA President, Beck Simonds, in response to their request for letter on Village stationary regarding Subdivision roads.

President and Village legal counsel have written a letter that was sent today, January 4, 2022, by certified mail to Keller's Crossing at Stone Creek regarding requirements to continue their liquor license.

Treasurer suggested that because the Community Center is currently not being used for events, it would be a good time to get the floors at the Community Center replaced. Trustees Ross and Dalton will investigate options for replacing the floor at the Community Center, this fiscal year. This item will be put on the Finance Committee Agenda, for this February. Trustee Ross has talked to her father about the history of the bells they had used at the school when he was younger. A large bell had been given to the Village and the Village is interested in historical information about the bell.

**NEW BUSINESS:**

President recommended we need to look into finding someone to make a Village of Makanda decal for the new Dodge when it is delivered.

**ANNOUNCEMENTS:**

**ADJOURNMENT:** President asked for a motion to adjourn the meeting. Motion was made by Trustee Wolff and seconded by Trustee Ros. Voice vote. All present at roll call voted yes. Motion carried. Meeting was adjourned at 8:11 p.m.

---

**Leslie Yambert, Village Clerk**

---

**Tina Shingleton, President**