

Village of Makanda
P.O Box 99
Makanda, Illinois 62958

Board Minutes

August 5, 2025

PLEDGE OF ALLEGIANCE

CALL TO ORDER: Regular meeting of the Board of Trustees was called to order at 7:00 p.m. by President Tina Shingleton.

ROLL CALL: Clerk called the roll of the Village Board: Trustees Hilliard, Hagler, Wolff, Cardenaz, Ross, and Dalton were present.

APPROVAL OF MINUTES: President asked for a motion to approve the minutes from the last meeting. Trustee Wolff made a motion to approve the minutes from the last meeting. It was seconded by Trustee Ross. Voice vote. All members present at roll call voted yes. Motion carried.

CITIZEN'S HEARING: Kim Baker thanked the Village Board for putting a porta-potty by the basketball court. Russ Baker advised that the Village Board had asked him to keep an eye on the culverts and rip rap on Church Street, as he regularly walks their dog on Church Street. He reported that the culverts on Church Street have dirt in front of them, possibly blocking the flow of the water, and suggested they need cleaning.

PETITIONS AND COMMUNICATIONS: President received communication from Southern Illinois Mayors Association regarding renewal of annual membership fee of \$50. Board was asked for approval to renew. All agreed to renew.

President received correspondence regarding building codes. We are not required to adopt building codes, but it is recommended that we report to the Capital Development Board (CDB) that we have not adopted codes so that they can identify that we are a non-building code jurisdiction. The State of Illinois recently passed legislation (Public Act 103-0510) changing the Capital Development Board

Act to require statewide baseline building codes effective 1/1/2025. If a municipality has not adopted building codes, has codes adopted that do not meet the baseline minimums, or has not reported their codes to CDB, then they are considered a non-building code jurisdiction and section 10.09-1 of the Capital Development Board Act may apply. President will check requirements.

Correspondence was received from United States Department of Commerce-U.S. Census Bureau regarding participation with the Survey of Residential Building or Zoning Permit Systems. The purpose of this survey is to update their list of jurisdictions that issue building or zoning permits for new residential construction. The data is also used to produce population estimates, which are used by government agencies to allocate funding and other resources to our local area and for various planning purposes. President completed survey advising the Village does not issue building or zoning permits.

Correspondence received from Fehr Graham Engineering offering information on Unsewered Communities Grants. Board discussed but determined not necessary at this time.

CLERK:

TRUSTEES: Trustee Hilliard thanked the Village Board for allowing the Masonic Lodge to host their annual Family Picnic at the B.C. Ross Community Center. Trustee Hilliard advised that IDOT has not set a date for oil and chipping our roads, at this time. But he will meet with them to be sure they do the work we want done.

Trustee Cardenaz advised that recently he has been talking with members of the Makanda Township Board and due to the turnover in their Board membership, they would be interested in meeting and introducing themselves to the Village Board members. Trustee Hilliard suggested that perhaps a community wide picnic, hosted by the Village at the B. C. Ross Community Center, with catering, might be a good idea. No specific plans at this time.

Trustee Ross found a problem on July 14th or 15th when checking thermostats at Community Center. Water dripped on her from ceiling. She called President regarding problem then set up service call with Gurley Heating and AC. AC was sucking condensation back through coil due to dirty filter. Problem found and filter was replaced. One ceiling tile was wet and Dan replaced. Ceiling tiles are very old and sagging. Dan measured how many were needed. We will need

approximately 30 boxes to replace them all. President checked pricing on ceiling tiles. The cost is \$50.65/box. We will need at least 30 boxes. There are 3 or 4 boxes left from initial installation.

FISCAL MATTERS:

A. Treasurer's Report: Treasurer presented the Treasurer's Report to the Board.

B. Bills Payable: Treasurer presented the Bills Payable.

President asked for a motion to accept the Treasurer's Report and pay the bills. Trustee Wolff made a motion to accept the Treasurer's Report and pay the bills. It was seconded by Trustee Dalton. Voice vote. All present at roll call voted yes. Motion carried.

REPORTS OF STANDING COMMITTEES:

A. Finance Committee:

B. Ordinance Committee:

C. Street & Road Committee: Alternator had to be replaced on Boom mower.

Sink hole was reported by Sheila Simon last week on McGuire Road before the curve to Poplar Camp and has been repaired.

D. Subdivision Committee:

E. Insurance Committee:

F. Playground Committee: President provided an update regarding replacement of mulch at playground. Mulch removed today (8/5). New mulch will be placed tomorrow (8/6). Signage has been placed at Post Office and Boardwalk that Playground is closed for maintenance.

REPORTS OF SPECIAL COMMITTEES:

A. Emergency Disaster Committee: Clerk advised that Josh Lipe no longer does First Responder certification. Clerk will continue to research training options.

B. Special Events Committee:

ORDINANCES & RESOLUTIONS: At the July meeting an IML Early Return to Work Policy was presented to the Board. There was a question regarding this since the Village has no full-time employees. The Village Clerk advised IML regarding Board's concern. IML Risk Management responded that they would accept a Resolution if it stated that if the Village ever does hire a full-time employee we would implement the Early Return to Work Policy. President contacted Village legal counsel, and he wrote up a Resolution. Village Clerk sent Resolution to IML for their approval but has not heard back. If approved by IML, Board was asked if they would approve. President asked for a motion to approve Resolution. Trustee Cardinaz made a motion to approve the Resolution regarding Return-to-Work Policy if approved by IML Risk Management. It was seconded by Trustee Wolff. All members present at roll call voted yes. Motion carried.

EXECUTIVE SESSION:

UNFINISHED/OLD BUSINESS: President provided a bid proposal regarding removal and replacement of soffit and installation of new guttering. To remove and replace aluminum soffit & fascia system on entire overhang and install new 6" guttering system with downspouts cost is \$2,908.00. If existing down spouts are used it would save \$225 on the job. The cost for gutter repair to guttering on front side entrance to help water drain better and to install splash guards at the two inside miters on both sides of entrance cover is \$450. Dan contacted several individuals for an estimate. Clover Roofing can do all repairs. Trustee Hilliard suggested that gutter guards or other necessary gutter improvements to the Village Hall be added to work order done by Clover Roofing. President asked for a motion to approve repairs. Trustee Wolff made a motion to move forward with repairs to Pavilion and Community Center and add work to be also done at the Village Hall. It was seconded by Trustee Ross. All members present at roll call voted yes. Motion carried.

President received an update regarding America's 250th Anniversary. As part of this initiative, IML is creating a time capsule to preserve the contributions of Illinois municipalities. If we would like to submit a small item, message or artifact for the time capsule, they would be honored to include it. They would need to receive by December 31, 2025 to be included. The time capsule will be buried on IML property in Springfield, to be opened on the 300th Anniversary, July 4, 2076. President asked if this is something we would like to consider and any ideas on what we could contribute.

President advised that planning continues to move forward for the Southern Illinois Honey Festival to be held on September 6th from 10 am to 5 pm.

NEW BUSINESS: A tree fell on the south end behind the Community Center on July 21. Dan took pictures. He and Randy removed and plan to remove another tree growing beside it. They did not find any damage to roof.

Trustee Dalton reported culverts laying on the side of Poplar Camp Road. Trustee Hilliard advised that the Village was in the process of replacing culverts in that area, in preparation for oil and chipping.

Village Clerk received correspondence from Canadian National regarding National Train Week to be held in the United States from September 15 to 21, 2025. They are asking us to adopt their Proclamation, National See Tracks? Think Train Week to raise public awareness about the dangers of crossing and trespassing on railway property. We have adopted and posted the Proclamation in the past at the Post Office and Boardwalk. Board discussed and agreed to move forward.

President received an email from Beck Simonds stating the topic of de-annexation of Stone Creek Subdivision from the Village which recently came up in there HOA meeting. Back in 2021 Stone creek had requested the Village maintain their road. The Board advised that it was not inclined to contribute to the maintenance of the Stone Creek roadways and de-annexation would be at the discretion of Stone Creek Subdivision HOA. They are asking to confirm if the current Village board still supports the letter sent to them in 2022 regarding this. Two items of concern, if they de-annex, is the property along Virginia Drive that was originally in the Village of Makanda prior to annexation into the Village and the liquor license with Apple Creek Golf Course. President spoke with legal counsel, and he recommended if they decide to de-annex that it does not include Apple Creek. This is, of course, at Apple Creek's discretion as well. After discussion, Board was still in agreement regarding not taking over maintenance of Subdivision roads and wondered what their plans might be if they decide to de-annex. President will contact Beck Simonds.

GENERAL ANNOUNCEMENTS: Buncombe Water District is having a meeting on August 21st at 6 p.m. and another one on August 23rd at 1 p.m., both meetings will be held at the B.C. Ross Community Center.

ADJOURNMENT: President asked for a motion to adjourn the meeting. Motion was made by Trustee Wolff and was seconded by Trustee Ross. Voice Vote. All present at roll call voted yes. Motion carried. Meeting was adjourned at 8:23 p.m.

Leslie Yambert, Village Clerk

Tina Shingleton, President